

Swisscontact is the business-oriented foundation for international development cooperation. Working in 40 countries with over 1,100 team members, Swisscontact has been fostering economic, social, and environmental development since 1959.

The position is opened within the project on improved plumbing education in Ukraine funded by the Government of Switzerland and Geberit. Initially, the position is limited until 30/06/2023 with an option of extension in case the project gets extended with a new phase (4 years).

Position: **Communications Expert (part-time position)**

Location: Kyiv, Ukraine (Home Office). Occasional travel within the country is required.



Tasks

- Social networks / website : create a page, fill with information, periodically update, attract subscribers
- Work with the media: involve local / national TV / radio / print media in disseminating information about events, introductory campaigns, success stories, promote the profession
- Create a platform for internal communication of project participants, a place where they could systematically share best practices, experiences, relevant information, promote the profession, create joint projects, etc.
- Cover project events and activities
- Maintain working communication with project participants, if necessary
- Monitoring of events and projects of interest for participation
- External communication with stakeholders to promote the project
- Work with communication colleagues to align project communication with corporate communication strategy

Requirements

- Master's Degree in linguistics, journalism or equivalent.
- At least 3 years of experience in communication, experience with non-profit organizations would be an advantage
- Interest in technical professions and professional education
- Good understanding and display of gender equality and social inclusion, conflict-sensitive programme management and good governance
- Strong networking skills, capacity to innovate, creativity
- Excellent Ukrainian language skills (spoken and written), strong English language skills

We offer you a challenging scope of duties with personal responsibility. Are you interested in a fascinating job in an international context, and strive for contributing to development cooperation? In line with Swisscontact organisation culture, we are looking not only for competent, but also open-minded individuals with good social skills.

Interested candidates are encouraged to apply within **10/03/2023** to sonja.loosli@swisscontact.org, with:

- Curriculum Vitae including at least 2 referees contacts;
- A video message expressing the motivation to apply for this job.

Only shortlisted candidates will be invited for an interview. Swisscontact reserves the right to consider only such applications which are completely suitable with the requirements for the position.

Swisscontact Ukraine
<https://www.swisscontact.org/en/countries/ukraine>

Project EdUP
<https://www.edup.org.ua>

